



# SEMINAR BUFFET CATERING

## Full Day Seminar Package

**\$30.90 /Pax**

\$33.68/Pax (with GST)

Minimum 30 Pax

### Includes

- Morning Tea
- Afternoon Tea
- Lunch Buffet

## Half- Day Seminar Package

**\$25.90 /Pax**

\$28.23/Pax (with GST)

Minimum 30 Pax

### Includes

- Morning Tea **OR** Afternoon Tea
- Lunch Buffet



Healthier  
options  
available here







#### Take Note

Vegan

Vegetarian: May contained  
egg, garlic & onion & dairy

Spicy

## Mid-Morning Break

(Select Three items)

- ☐ Wholemeal Sandwich with Egg Mayonnaise
- ☐ Wholemeal Sandwich with Tuna Mayonnaise
- ☐ Whole Meal Sandwich with Roasted Vegetables
- ☐ Mini Butter Croissant
- ☐ Butter Pancake with Maple Syrup
- ☐ Baked Danish Roll
- ☐ Steamed Assorted Dim Sum
- ☐ Steamed Soon Kueh
- ☐ Mini Curry Puff
- ☐ Mini Swiss Roll
- ☐ Mini Muffin
- ☐ Mini Cake
- ☐ Tropical Fresh Fruit Platter
- ☐ **Gourmet Coffee & Tea (Mandatory)**

## Afternoon Tea Break

(Select Three items)

- ☐ Deep Fried Samosa
- ☐ Vietnamese Spring Roll
- ☐ Mini Hawaiian Pizza
- ☐ Tomato Bruschetta
- ☐ Mini Chicken Pie
- ☐ Mini Quiche
- ☐ Mini Chocolate Brownies
- ☐ Mini Chocolate Éclairs
- ☐ Mini Cream Puff
- ☐ Mini Fruit Tartlet
- ☐ Mini Cake
- ☐ Tropical Fresh Fruit Platter
- ☐ **Gourmet Coffee & Tea (Mandatory)**





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Vegetarian: May contained  
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Spicy

## Buffet Lunch

### 5 Hot Favourites + 1 Dessert + 1 Beverage

#### Salad (Select One item)

- Mesclun Salad with Sesame Dressing
- Gado Gado Salad
- Marble Potato Salad
- Local Rojak Salad
- Tropical Fruits Salad

#### Mains (Rice/Noodle)

(Select One item)

- Yang Chow Fried Rice
- Cinnamon Scented Steamed Rice with Raisins
- Tom Yum Fried Rice
- Thai Pineapple Fried Rice
- Vegetarian Fried Bee Hoon
- HK Style Fried Noodles
- Nyonya Dry Mee Siam
- Penne Aglio Olio

#### Poultry (Select One item)

- Curry Chicken with Potato
- Honey Glazed Chicken
- Oven Baked Cajun chicken
- Indonesian Style Grilled Chicken
- Teriyaki Chicken

#### Fish (Select One item)

- Rainbow Sweet & Tangy Fish Fillet
- Ikan Assam Pedas (Assam Fish)
- Golden Crunchy Cereal Fish Fillet
- Ginger Scallion Fish Fillet
- Battered Fish Fillet with Tartar Dip

#### Vegetables (Select One item)

- Broccoli & Cauliflower with Mushrooms
- HK Kai Lan with Crispy Garlic
- Nyonya Chap Chye
- Roasted Vegetables
- Japanese Vegetable Curry

#### Dessert (Select One item)

- Refreshing Longan Bliss with Chilled Grass Jelly
- Chilled Almond Jelly with Longan
- Tropical Fresh Fruits Platter
- Chilled Honeydew Sago
- Chilled Honey Sea Coconut infused with Lychee

#### Beverage (Select One item)

- Homemade Premium Brewed Chilled Water Chestnut
- Homemade Premium Brewed Chilled Iced Lemon Tea
- Homemade Premium Brewed Chilled Lemongrass Pandan



Nutri-Grade B (4% Sugar)

## Terms & Conditions

1. All orders shall be processed only upon receipt of written confirmation no less than five (5) working days prior to the scheduled event date.
2. Upon confirmation, any reduction in the number of pax and/or cancellation of the order is strictly not permitted.
3. Any request to increase the number of pax must be submitted at least two (2) working days prior to the event date and shall be subject to the availability of ingredients.
4. Payment for all Cash-on-Delivery (COD) orders shall be collected upon delivery. Cheques sent after the event and credit terms without prior written approval are not accepted. All cheque payments must be made payable to "RICO CATERING PTE. LTD."
5. Cancellation Policy:
  - A cancellation fee of fifty percent (50%) of the total invoice amount shall apply for cancellations made after confirmation.
  - A cancellation fee of one hundred percent (100%) of the total invoice amount shall apply for cancellations made less than forty-eight (48) hours prior to delivery.
6. All prices quoted are subject to prevailing Goods and Services Tax (GST).
7. The Company reserves the right to impose interest charges on overdue payments.
8. All items, menus, and prices are subject to change or withdrawal without prior notice at the sole discretion of the Company.

## Payment Modes

Pre-payment 4 working days prior to the event is required.

### Bank Transfer

Bank Code: 7171 (DBS Bank Ltd)

Branch Code: 072 (Raffles Place) (72)

Account Number: 0721128942 (RICO CATERING PTE. LTD.)

PayNow Corporate UEN No.: 202341295G (RICO CATERING PTE. LTD.).

Please include the invoice number in your transfer reference and send us a screenshot of the successful payment after completion.

Scan & Pay (Please indicate the invoice number as the Bill Reference number).

# Venue & Delivery Information

1. Clients are required to inform the Company's sales representative in advance if the venue does not have direct lift access, a nearby unloading area, or presents a challenging layout for buffet setup.

2. Due to logistical constraints, a delivery surcharge shall apply to venues without lift access:

The following charges apply where applicable:

- Free Delivery for \$1,000 and above before GST (except CNY menu)
- Buffet Setups: \$80.00 (\$87.20 incl. GST)
- Mini Buffet, Bento & Packed Meals: \$40.00 (\$43.60 incl. GST)
- No Lift Access at Delivery Venue:
  - A surcharge will be imposed based on the number of levels involved, ranging from \$50.00 to \$200.00 (subject to prevailing GST).
  - Delivery to venues above Level 4 without lift access will not be accepted.
- Early Morning Surcharge (before 8:30am): \$60.00 (\$65.40 incl. GST)
- Late / Next-Day Buffet Collection Surcharge: \$100.00 (\$109.00 incl. GST)
- Location Surcharge: \$10.00 (\$10.90 incl. GST) for deliveries to CBD, Tuas, and Sentosa
- Jurong Island Delivery Surcharge: \$50.00 (\$54.50 incl. GST)

3. The Client shall ensure that a designated contact person is contactable at all times during delivery. Rico Catering Pte. Ltd. shall not be liable for any delay or non-delivery arising from communication failure.

4. A grace period of up to thirty (30) minutes from the scheduled delivery time shall be allowed due to unforeseen circumstances such as adverse weather or traffic conditions. The Company shall not be held responsible for delays resulting from such circumstances.

5. Buffet line setup with tables, table cloth and warmers together with a complete set of bio-degradable disposable wares and serviettes will be provided. All of our properties will be collected within Three (3) hours after the stipulated time of delivery, unless otherwise stated.

6. Food Best consumed within 2.5 hours after the stipulated time of delivery. Caterer shall not bear any responsibility for food consumed beyond the stipulated time. Please note that extra charges may be applicable for any damage or loss of our property, which includes but not limited to tablecloth, warmers and decorative props.

7. The Client shall be responsible for the proper care of all catering equipment provided. The Company reserves the right to charge for any loss and/or damage to equipment loaned.

8. For hygiene reasons, containers for packing leftover food will not be provided.

9. Food Safety Advisory:

- The Company shall not be responsible for food consumed beyond the stipulated consumption period. In accordance with Singapore Food Agency (SFA) requirements, all food must be consumed within four (4) hours, inclusive of one (1) hour delivery time.