

SEMINAR MEAL BOX

Full Day Seminar Meal Box

\$30.90 /Pax

\$33.68/Pax (with GST)

Minimum 10 Pax

Min 10 per type of set

Includes

- Breakfast Box
- Afternoon tea Box
- Lunch Box

Half-Day Seminar Package

\$25.90 /Pax

\$28.23/Pax (with GST)

Minimum 10 Pax

Min 10 per type of set

Includes

- Breakfast Box **OR** Afternoon Tea Box
- Lunch Box



SEMINAR MEAL BOX

- Full Day Seminar Meal Box
- Half-Day Seminar Package



Seminar Meal Box A

Breakfast Box

- Wholemeal Sandwich with Egg Mayonnaise
- Potato Curry Puff
- Mini Muffin

Lunch Box

- Oriental Lemon Fish Fillet

(Crispy texture with a classic Chinese sweet and tangy Lemon Sauce with Blue Butterfly Pea Flower Rice)

Afternoon Tea Break Box

- Mini Quiche
- Deep Fried Yam Roll
- Mini Chocolate Brownies

Seminar Meal Box B

Breakfast Box

- Scramble Egg
- Mini Butter Croissant
- Chicken Chipolata Sausage

Lunch Box

- Grilled Chicken with Pesto Sauce Pasta

(Chef's oven baked Cajun chicken with pasta in home-made pesto sauce)

Afternoon Tea Break Box

- Chicken Pie
- Vietnamese Spring Roll
- Mini Fruit Tartlet

Seminar Meal Box C

Breakfast Box

- Wholemeal Sandwich with Tuna Mayonnaise
- Baked Danish Roll
- Mini Muffin

Lunch Box

- Thai Minced Basil Chicken Rice

(Thai style minced chicken with thai sweet basil in Chef's signature sauce serve with fried egg & steamed rice)

Afternoon Tea Break Box

- Chicken Pie
- Vietnamese Spring Roll
- Mini Fruit Tartlet

Seminar Meal Box D

Breakfast Box

- Whole Meal Sandwich with Roasted Vegetables
- Steamed Soon Kueh
- Mini Curry Puff

Lunch Box

- Vegan Nyonya Box

(Blue Peas Flower Rice, Nyonya Vegetable Curry, with Tricolours Capsicum & Beans)

Afternoon Tea Break Box

- Whole Meal Sandwich with Roasted Vegetables
- Steamed Soon Kueh
- Mini Curry Puff

****Add \$1.00 for additional Dessert of the Day**

****Add \$2.00 for additional Small Fruit Cup**

****Add \$2.00 for additional Bottled Homemade Premium Brewed Beverage of the Day**

****Add \$25 per box / serves 10pax for Takeaway Brewed Coffee or Brewed Tea packed in a takeaway box (comes with creamer, sugar and cups)**

Terms & Conditions

1. All orders shall be processed only upon receipt of written confirmation no less than five (5) working days prior to the scheduled event date.
2. Upon confirmation, any reduction in the number of pax and/or cancellation of the order is strictly not permitted.
3. Any request to increase the number of pax must be submitted at least two (2) working days prior to the event date and shall be subject to the availability of ingredients.
4. Payment for all Cash-on-Delivery (COD) orders shall be collected upon delivery. Cheques sent after the event and credit terms without prior written approval are not accepted. All cheque payments must be made payable to "RICO CATERING PTE. LTD."
5. Cancellation Policy:
 - A cancellation fee of fifty percent (50%) of the total invoice amount shall apply for cancellations made after confirmation.
 - A cancellation fee of one hundred percent (100%) of the total invoice amount shall apply for cancellations made less than forty-eight (48) hours prior to delivery.
6. All prices quoted are subject to prevailing Goods and Services Tax (GST).
7. The Company reserves the right to impose interest charges on overdue payments.
8. All items, menus, and prices are subject to change or withdrawal without prior notice at the sole discretion of the Company.

Payment Modes

Pre-payment 4 working days prior to the event is required.

Bank Transfer

Bank Code: 7171 (DBS Bank Ltd)

Branch Code: 072 (Raffles Place) (72)

Account Number: 0721128942 (RICO CATERING PTE. LTD.)

PayNow Corporate UEN No.: 202341295G (RICO CATERING PTE. LTD.).

Please include the invoice number in your transfer reference and send us a screenshot of the successful payment after completion.

Scan & Pay (Please indicate the invoice number as the Bill Reference number).

Venue & Delivery Information

1. Clients are required to inform the Company's sales representative in advance if the venue does not have direct lift access, a nearby unloading area, or presents a challenging layout for buffet setup.
2. Due to logistical constraints, a delivery surcharge shall apply to venues without lift access:

The following charges apply where applicable:
 - Free Delivery for \$1,000 and above before GST (except CNY menu)
 - Buffet Setups: \$80.00 (\$87.20 incl. GST)
 - Mini Buffet, Bento & Packed Meals: \$40.00 (\$43.60 incl. GST)
 - No Lift Access at Delivery Venue:
 - A surcharge will be imposed based on the number of levels involved, ranging from \$50.00 to \$200.00 (subject to prevailing GST).
 - Delivery to venues above Level 4 without lift access will not be accepted.
 - Early Morning Surcharge (before 8:30am): \$60.00 (\$65.40 incl. GST)
 - Late / Next-Day Buffet Collection Surcharge: \$100.00 (\$109.00 incl. GST)
 - Location Surcharge: \$10.00 (\$10.90 incl. GST) for deliveries to CBD, Tuas, and Sentosa
 - Jurong Island Delivery Surcharge: \$50.00 (\$54.50 incl. GST)
3. The Client shall ensure that a designated contact person is contactable at all times during delivery. Rico Catering Pte. Ltd. shall not be liable for any delay or non-delivery arising from communication failure.
4. A grace period of up to thirty (30) minutes from the scheduled delivery time shall be allowed due to unforeseen circumstances such as adverse weather or traffic conditions. The Company shall not be held responsible for delays resulting from such circumstances.
5. Buffet line setup with tables, table cloth and warmers together with a complete set of bio-degradable disposable wares and serviettes will be provided. All of our properties will be collected within Three (3) hours after the stipulated time of delivery, unless otherwise stated.
6. Food Best consumed within 2.5 hours after the stipulated time of delivery. Caterer shall not bear any responsibility for food consumed beyond the stipulated time. Please note that extra charges may be applicable for any damage or loss of our property, which includes but not limited to tablecloth, warmers and decorative props.
7. The Client shall be responsible for the proper care of all catering equipment provided. The Company reserves the right to charge for any loss and/or damage to equipment loaned.
8. For hygiene reasons, containers for packing leftover food will not be provided.
9. Food Safety Advisory:
 - The Company shall not be responsible for food consumed beyond the stipulated consumption period. In accordance with Singapore Food Agency (SFA) requirements, all food must be consumed within four (4) hours, inclusive of one (1) hour delivery time.